

## **MINUTES**

### **CLARK COUNTY HISTORIC PRESERVATION COMMISSION HOWARD HOUSE, OFFICER'S ROW TUESDAY, FEBRUARY 4<sup>TH</sup>, 2003**

(THESE ARE SUMMARY, NOT VERBATUM, MINUTES.  
AUDIO TAPES ARE FILED WITH COMMUNITY  
DEVELOPMENT, LONG RANGE DIVISION)

**Members Present:**

Rob Freed, Holly Chamberlain, Richard Hovey, Julie Garver

**Members Absent:**

Greg Weber

**Staff Present:**

Derek Chisholm, County Long Range Planning,  
Chad Eiken, Vancouver Development Services,  
Leann Johnson, Vancouver Cultural Services

**I. Call to order**

**II. Minutes:**

Holly Moves and Richard seconds - Approved

**III. Public Comments**

None

**IV. Heritage Coordinator Report**

Leann intends to attend monthly to update on brochures and outreach

**V. Economic Development Report**

Steve Burdick - City of Vancouver  
Not Present

**VI. Unfinished Business:**

Workload/Workplan

Leann: Sept. 2003 is the deadline for completion of brochure  
Boscoe Millican has been approached regarding outreach work

Chad – Workload:

City staff will be doing more work on cases within city jurisdiction

Rob – 1 person will be assigned? A – Greg Turner will be the primary contact, but not sole staff person

Holly – What kind of training?

Julie – What kind of projects? Certificates of Appropriateness

Design Reviews

Combining districts included

Rob – Don't underestimate knowledge base needed to do work.

Suggest 1 staff person focuses on work

Hough will be doing training on writing applications starting Feb 18<sup>th</sup>

Tuesday evening at Hough School

Holly has offered lots of materials as well.

Holly is hoping to avoid new fees connected to cost recovery.

Chad says the City is after 50% recovery – in the aggregate

NOTE: Charge \$150 for Special Valuation –

\$15,000/year on expenditures for outreach – not including staff time, and partly for planning staff time.

Ghost Stories and such have a separate program of support.

Date for Housefair?

Holly recuse herself and distributes Boscoe Milligan calendars and Publications

Vintage Home Fair - \$3,000 or so in costs last year.

Vintage Housefair scheduling is a challenge.

Farmers Market coordination is needed

Drawbacks of partnering with Bosco Millisan - Julie asked

Answer – it is supported – only the contracting is left.

Most Bosco contacts are Portland not Vancouver and that Bosco is very busy for this summer.

Julie expressed some interest in finding a Vancouver group to do the work and not go to Portland.

Focused on Clark County vendors and wanting them to focus on appropriate materials & services.

Holly supports and would work if from this angle.

Richard – What about National vendors?

Julie – It helped to have a City staff person working the related City Functions (identifying parks and such)

Saturday May 10<sup>th</sup> is out. – Not Memorial Day Weekend. May 31? June – can be done in DM Newsletter

Brochure Project:

Looking at 3 design firms

Julie and Rob to work on these.

NOTE: Some concern expressed about the focus being lost

We will do research?

Heritage Research Directory can also be used.

Can Richard do the photography? Maybe/yes  
Let's do an early planning meeting – Wednesday 12<sup>th</sup> 9:30am

Rob says and others support. We need to meet more regularly so meetings don't last so long.

Rob opens topic of a City inventory being done. It could be done with others to help.

March 18<sup>th</sup> Grant writing workshop in Hough

Amtrak:

Update of state communications and a discussion of what the Preservation Commission should do no.

A motion for a letter to be written from Julie:

Acknowledge state correspondence

Offer rec's. Holly seconds

Rob to write and share for edits

Discussion – Holly mention our future past cooperation.

Vote – All in Favor

Washington Trust – endangered list – apps for new sites on it. March 1<sup>st</sup> deadline  
For Amtrak, no

Carnegie Library – Monument – ill – placed.

What to do?

For fairness everyone should comply – Holly

Holly thinks a letter would be appropriate to start with

Letter should reference possible need to relocate

NOTE: Chase after Open Space Information  
Rob wants 1 page explanation of findings.

Holly's replacement (up in June)

ASAP – request new applicants. Press release and more

Holly – Washington Reserves Growth App's due soon up to \$1,000 (Hough)?

SHPO seeking nominations for awards

**Motion to adjourn**

Move – Rich

2<sup>nd</sup> – Julie

All in favor

